

TRANSIT AUTHORITY OF NORTHERN KENTUCKY
Board of Directors
July 12, 2017

The Board of Directors meeting was called to order at 5:30 p.m., Wednesday, July 12, 2017 in the Conference Room of the TANK office, 3375 Madison Pike, Ft. Wright, Kentucky, by Mr. Ed Kuehne, Board Chair. Mr. Kuehne requested all to stand for the Pledge of Allegiance.

Mr. Dave Anneken called the roll. In attendance were: Mr. Ed Kuehne, Board Chair; Mr. Timothy Donoghue, Board Vice-Chair; Mr. Brian Ellerman; Mr. Jim Parsons; Mr. Dave Sogar; Mr. Bill Voelker; Mr. Andrew Aiello, General Manager; Mr. Mike Duncan, Legal Counsel; Mr. Dave Anneken, Secretary/Treasurer and Mrs. Nancye McClanahan, Executive Assistant.

Absent from the meeting was: Ms. Jody Robinson.

Mr. Kuehne requested a motion to approve the minutes of June 14, 2017 Board Meeting. ***Mr. Sogar made a motion to approve the June 14, 2017 Board minutes. Mr. Donoghue seconded the motion. MOTION PASSED.***

Mr. Kuehne announced that committees did not meet last month and therefore we do not have any reports. He asked Mr. Aiello, General Manager to give his report.

GENERAL MANAGERS REPORT – Mr. Aiello

- Mr. Aiello reported on the following:
 - Mr. Aiello indicated over the past month we have been working on a number of initiatives. He reported following our last Board meeting we received notification that KYTC was going to do construction on the Brent Spence Bridge for a 60 day period. From that day forward, that has been one of our primary projects we have been working on. We had a two week notification prior to the beginning of the construction and we have developed a set of detours and communication tools on the operations side. He indicated from a staffing perspective our efforts are significant. We have additional staff in Dispatch, especially in the afternoon, when traffic seems the most difficult. We have additional operators to help manage the traffic and and fill trips as often as we can. We have additional communication support staff on the street whenever possible and in the Information Center answering calls. The net effect is it is costing us a lot more to operate the business, especially in the afternoons because of the amount of delay we are seeing on the street. Mr. Aiello said our passengers are having a more difficult time as well. There is not a lot we can do when the entire system is blocked, especially in the afternoon when getting back into downtown is very difficult. We have done a good job in trying to be dynamic to do the best job possible – Mr. Unkraut, Manager of Dispatch, and his team have been working extremely hard to make sure we are doing everything possible to provide the best service we can under the circumstances.

We are looking at traffic data in real-time during peak periods. If it shows us we can use an alternative route and save five minutes we are doing so. One of our challenges is getting out of town in the afternoon – the 3rd Street ramp to I-75 South is closed –

there are limited options. We have been staging some buses in Cincinnati, something we have not done before, so we can get to our bus stops more quickly. It is “*all-hands-on-deck*” so to speak.

Mr. Aiello indicated, as stated in the Planning and Marketing report, we were doing a “*Fare Free Day*” the last week of June and that coincided with the first week of construction. It worked out well and we did change our message a bit. The message was more of a “*thank you*” for riding TANK. He pointed out the media report, found in the Board packets, promoted ridership and also promoted *leaving-the-driving* to TANK instead of being stuck in traffic. It was a good promotion.

Mr. Aiello indicated although we are showing appreciation to our riders we also want to show our appreciation to our operators during this difficult time. The operators are the ones that bear the brunt of the traffic congestion. This also causes them to get back to the garage past their scheduled time and late getting home to their families. They have done an outstanding job and he expressed his appreciation for their outstanding job.

- Mr. Aiello said within the Special Service department, Mr. Kail Clifton, Special Service Manager, has been taking the lead on the Medicaid Transportation pilot. We began taking Medicaid trips on July 1st. There was a short period of time for us to get up and running as a subcontractor to provide those trips. Mr. Aiello reported that we have now started to provide the service. We still have some contractual things to work out in terms of the Medicaid system - getting fully integrated into the online brokerage model for reimbursement, etc. Mr. Aiello said the Mr. Clifton and Ms. Pierce have been doing an excellent job and he thanked them.
- Mr. Aiello reported we have been working with the Kentucky Infrastructure Coalition. It is a group of over 50 different transportation-related agencies or agencies that have an interest in transportation, like the Kentucky Chamber. The group is pushing for more state funded investments in transportation. The Speaker of the House, Speaker Hoover, has convened a House working group on transportation and the Chair is Sal Santoro, Boone County representative and we have already reached out to him. We hope to be involved significantly in those discussions as we move toward a budget biennium in Frankfort.
- Mr. Aiello reported that August 12th will be the date for our service change and service reduction that we have been discussing. All of the behind-the-scenes processes have been adjusted, the operators have picked their work, and the new schedules have been created.
- Mr. Aiello reported there has been a discussion at committee meetings about providing some information to the Board about changes in ridership and changes in passenger revenue from a historical perspective - where the trends are going and

what we are seeing. We are compiling this information now and it will be provided at our next round of committee meetings.

GENERAL COUNSEL REPORT – Mr. Duncan

- Mr. Duncan reported all he has is the election of officers and that would be deferred to New Business.

AUDIENCE RECOGNITION – Mr. Kuehne

- Mr. Kuehne asked how the new Southbank Shuttle vehicles were running. Mr. Miller, Director of Maintenance, reported there were a few minor issues however they have all been worked out. He indicated the new buses ride a little nicer than our previous vehicles - the drivers appreciate that and I believe the passengers do as well. Mr. Kuehne invited the public to ride the Shuttle to the ball games so you won't have to worry about parking.

OLD BUSINESS - Mr. Kuehne

Mr. Kuehne asked for Old Business. Mr. Kuehne reported that Mr. Steve McCoy, a fellow TANK Board of Director member, recently passed away and we would like to express our sympathy and condolences to the McCoy family. Mr. McCoy was:

- Appointed by Judge Executive Gary Moore to serve on the TANK Board of Directors – July 1, 2005
- Served on the Planning & Marketing Committee – 2005 – 2017
 - Chair of the Planning & Marketing Committee – 2012 – 2017
- Mr. McCoy was very instrumental in the development and construction of the Florence Hub.
- Mr. McCoy also was very involved with the renovation of the Covington Transit Center.
- With his passion for TANK and its staff, he was a strong voice for the Boone County community
- Mr. McCoy's impact on the region will be felt for many years to come.

Mr. Kuehne asked the Board to please join him in a moment of silence as we remember our friend, Steve.

NEW BUSINESS – Mr. Kuehne

- Mr. Kuehne reported he would like to have a plaque with Mr. McCoy's name placed at the Florence Hub. Mr. Kuehne indicated that Mr. McCoy worked diligently to have the hub constructed properly. He asked for a motion.

Mr. Donoghue made the motion to have a plaque placed at the Florence Hub to honor Mr. McCoy. Mr. Sogar seconded the motion. MOTION PASSED.

- Mr. Kuehne said prior to the election officers and passing of the gavel, he wanted to thank the TANK staff, Mr. Aiello, the Board and all of the TANK employees. It has been a pleasure working with everyone and he looks forward to working the Board over the next two years. He also thanked the three counties for allowing the Transit Authority buses to continue operating to help the communities.
- Mr. Duncan thanked Mr. Kuehne for his excellent leadership over the past two years as Chair. The Board members acknowledged their appreciation with a round of applause.

Mr. Duncan reported that once every year we get to elect officers. He indicated the statute we operate under is KRS chapter 96(A), section 070. Furthermore our by-laws, as stated in Article 3, require as the last order of business to be the election of a Chair and a Vice Chair each July. Currently, we have a Chair that has served two terms and because of that we are required to elect a new Chair. The Chairmanship must rotate between the Counties. Currently the Chair is from Kenton County and prior to that the Chair was from Campbell County. Therefore, the new Chair must be elected from Boone County and the Vice Chair from Campbell County. Mr. Duncan said it is now up to the Board to make nominations.

Mr. Sogar nominated Mr. Tim Donoghue from Boone County as Chair of the TANK Board of Directors. Mr. Kuehne asked if there were other nominations and there were none. *Mr. Sogar made a motion to close the nominations and Mr. Voelker seconded the motion. Following the motion a vocal vote was taken and Mr. Donoghue was elected by a unanimous vote.*

Congratulations were extended to the new Chair.

Mr. Duncan said the next item of business would be the nomination for Vice-Chair from Campbell County.

Mr. Voelker nominated Mr. Brian Ellerman from Campbell County as Vice-Chair of the TANK Board of Directors. Mr. Kuehne asked if there were other nominations and there were none. *Mr. Voelker made a motion to close the nominations and Mr. Parsons seconded the motion. Following the motion a vocal vote was taken and Mr. Ellerman was elected by unanimous vote.*

Congratulations were extended to the new Vice-Chair.

Mr. Duncan indicated this was the last order of business.

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Mr. Donoghue requested a motion to adjourn the meeting. Mr. Voelker made the motion to adjourn the Board Meeting. The motion was seconded by Mr. Sogar. MOTION PASSED.

The TANK Board of Directors meeting adjourned at 5:55 p.m.

Respectfully Submitted:
Nancye McClanahan
Executive Assistant

David L. Anneken, Secretary-Treasurer

Tim Donoghue, Board Chair