



TANK Board of Directors Meeting

July 8, 2020

Call to Order: 5:30 p.m. via Zoom conference

ATTENDANCE, Board Members:

- Brian Ellerman, Chair
- Ed Kuehne, Vice-Chair
- Tim Donoghue
- Jim Parsons
- Gina Rittinger
- Laura Thompson
- Scott Guenther
- Dave Sogar
- Bill Voelker

ATTENDANCE, Staff/Other:

- Andrew Aiello, General Manager
- Mike Duncan, Legal Counsel
- Gina Douthat, Deputy General Manager
- Sean O’Leary, Director of Operations
- Bill Hock, Director of Maintenance

AUDIENCE RECOGNITION:

Mr. Aiello noted that staff will be monitoring the comments section of the Facebook Live event. Staff will relay questions to the Board throughout the meeting. **See summary below.**

APPROVAL OF MINUTES:

Motion to approve the June 10, 2020 Board Minutes.

Motion: Tim Donoghue
 Second: Dave Sogar
 Discussion: None
 Action: **Motion Passed**, Unanimously

REPORTS:

General Manager’s Report

Board Orientation Refresher

Mr. Aiello and Mr. Duncan walked the Board through a brief refresher of the Board Orientation presentation. It covered topics such as TANK’s Mission, TANK’s Core Values, Oversight, Board Structure, Open Records, Open Meetings, Records Retention, Internal Controls and the Ethics Policy.

May FY 2020 Financial Statements

Mr. Aiello reviewed the May FY 2020 Financial Statement. May was the second full month of operation during the Coronavirus pandemic. Ridership was down about 67%. Both revenue and expenses were below budget.

Safety Statistics

Mr. O'Leary reviewed the monthly safety statistics. He stated that TANK had 4 preventable accidents in June, 2020. All were minor. All employees involved go through retraining. Last year, June 2019, we also had 4 preventable accidents. Year to date, June 2020, we have had 30 preventable accidents. Year to date, June 2019, we had 35 preventable accidents.

TANK's Service Levels

Mr. Aiello reminded the Board that TANK returned to 90% of our service level on June 20th. We are still hiring and we are optimistic to get up to 100% of service within the next few months. The transition to 90% of service went very smoothly.

We continue to test plexiglass barriers. These barriers need to be in place before charging a fare. We hope to have the barriers installed this summer.

RAMP Recommendation & Public Involvement

Mr. Aiello reported that one of the recommendations that came out of the System Redesign process was a recommendation related to RAMP. TANK currently provides service above and beyond the ADA requirements. The consultant highlighted this as an area to reduce cost and/or improve efficiencies. The recommendation is to charge a higher fare for RAMP customers whose origin or destination is beyond the federally-required ADA boundary. These trips are further out in our service area and are more expensive to operate.

Mr. Parsons asks questions about the proposal. Approximately 75% of current RAMP customers would be unaffected. About 25% of current RAMP trips would potentially see a fare increase. Mr. Aiello also talked about many RAMP clients that have transitioned to receiving Medicaid transportation (which is reimbursed at a higher rate to TANK).

Ms. Douthat explained how we will initiate a public involvement process this summer and that the Board will be provided with the feedback received. We will be sending a letter to all RAMP customers. The letter will explain the proposal and the ways to provide feedback to TANK.

Fare Simplification

Ms. Douthat provided an update on another recommendation of the System Redesign which is Fare Simplification. She stated that there is a goal to simplify TANK's overall fare structure and the number/type of products provided. More to come on this initiative.



St. Elizabeth Covington

Mr. Aiello commented that, now that the FY21 budget and the System Redesign has been approved by the Board and all three Fiscal Courts, staff is moving forward on implementation of the plan. There is one lingering item that is still in discussion and that is service to St. Elizabeth Covington. The Redesign shows the currently direct service being moved 2,000 feet east to Holman Ave. TANK is still hearing feedback from local and county officials about this. More to come.

Final Uber Study Released July 7

Mr. Aiello informed the Board that the Uber study that began over a year ago is now complete and was released to the public on July 7th.

OLD BUSINESS:

None.

NEW BUSINESS:

Mr. Duncan walked the Board through the annual election of officers. Pursuant to TANK’s by-laws, it is time for officer elections. The current officers are eligible to be elected for one more year if they so choose. Both officers indicated that they were both amenable to continue.

Motion to elect Brian Ellerman as Chair.

Motion: Jim Parsons
Second: Bill Voelker
Discussion: None
Action: **Motion Passed**, Unanimously

Motion to elect Ed Kuehne as Vice Chair.

Motion: Bill Voelker
Second: Scott Guenther
Discussion: None
Action: **Motion Passed**, Unanimously

GENERAL COUNSEL’S REPORT:

None.

AUDIENCE RECOGNITION:

No comments from the public.



MINUTES

ADJOURN:

Motion to adjourn the meeting.

Motion: Jim Parsons

Second: Bill Voelker

Discussion: None

Action: **Motion Passed**, Unanimously, 6:15 p.m.