



TANK Board of Directors Meeting

August 10, 2022

Call to Order: 5:30 p.m.

3375 Madison Pk., Ft. Wright, KY

CALL TO ORDER AND PLEDGE:

Mr. Guenther called the meeting to order and asked all to stand for the Pledge of Allegiance.

ATTENDANCE, Board Members:

- Scott Guenther, Chair
- Ed Kuehne
- Tim Donoghue
- Laura Thompson
- Brian Ellerman
- Gina Rittinger
- Jim Parsons

ATTENDANCE, Staff/Other:

- Andrew Aiello, General Manager
- Mike Duncan, Legal Counsel
- Gina Douthat, Deputy General Manager
- Sean O’Leary, Director of Operations
- Alex Fuchs, Director of Finance
- Bill Hock, Director of Maintenance
- Lyndi Whiteker, Performance Analysis/Procurement Specialist
- Jen Gair, Manager of Human Resources
- Frank Busofsky, Assistant Director of Communications & Development
- Derwin Carter, President, ATU Local 628
- Bob Kaiser, Secretary/Treasurer, ATU Local 628

AUDIENCE RECOGNITION:

Bob Kaiser, Secretary/Treasurer, ATU Local 628, addressed the Board to thank Dave Sogar and Tim Donoghue for their many years of service to TANK.

APPROVAL OF MINUTES:

Motion to approve the July 13, 2022, Board Minutes.

Motion: Tim Donoghue
 Second: Ed Kuehne
 Discussion: None
 Action: **Motion Passed**, Unanimously.



REPORTS:

Board Appointments Update

Mr. Aiello stated Boone County has appointed Kimberly Rossetti, VP of Economic Development for Northern Kentucky Tri-Ed, and Kenton County has appointed Missy Miles, Director of Emergency Services for St. Elizabeth Hospital. They will be attending an orientation later in August and will join the Board for the September meetings.

Special Recognition of Outgoing Board Members

Mr. Guenther recognized Mr. Sogar and Mr. Donoghue for their many years of service to TANK and the Northern Kentucky community.

He stated that Mr. Sogar has served on the TANK board since 2002. In that time he served on the Finance Committee and the Operations and Safety Committee, serving as the previous Chair. He had a big influence on TANK’s updated approach to its Preventable Incident Corrective Action Plan in 2014 and was a steady and reliable voice for doing the right thing for both the organization and the taxpayer.

He then presented a plaque to Mr. Sogar.

Mr. Guenther then recognized Mr. Tim Donoghue. Mr. Donoghue was appointed to the TANK Board in 2006 and served on the Finance Committee and the Operations and Safety Committee, for which he was a long-time and outgoing Chair. He served on the Pension Committee since 2007, supporting the committee through two major pension plan compliance updates. He was an advocate for safety in all aspects of our operation. He was Board Chair from 2017 to 2019.

He then presented a plaque to Mr. Donoghue.

Mr. Donoghue thanked Judge Moore and Boone County for the opportunity to represent the County on this board for 16 years. He thanked his fellow board members and everyone at TANK, the drivers, maintenance staff and all involved.

June FY 2022 Financial Statements

Mr. Fuchs reviewed the June TFY22 financial statement. This closes out the fiscal year. The end of the fiscal year leaves TANK in a positive financial position, with expenses running under budget due to year-long reduced service. Also, FY22 ends with continued incremental ridership gains. It is worth noting the month of June did see increased costs for fuel and supplies, as expected. This is a trend we expect to continue into FY23.



Operator and Service Levels

Mr. Aiello stated that operator levels are stable and slightly increasing. We have formally announced that the Southbank Shuttle will return to service on August 20th. The workforce situation is steady, but it will remain tight throughout the fall. We continue to hire aggressively.

Southbank Shuttle Implementation and Training

Mr. McCulley stated Southbank Shuttle training began this week and will continue next week. This includes route training and customer service/ambassador training.

Southbank Shuttle Marketing & Promotion

Ms. Douthat referred to the marketing materials in the board packet. The Shuttle announcement went out August 1st and we have received a lot of positive feedback in the media and on social media. More targeted advertising will begin next week along with a “hotel blitz” where staff will be providing updated information (and cookies) to hotel front desk staff. Lastly, TANK will have a partnership with the Bengals to promote transit usage.

Mr. Parsons asked about projected ridership. Ms. Douthat stated that we expect to see a quick uptake in ridership for some user groups, but it may take some time for the out-of-town users to return to the service.

Mr. Parsons asked about the Redesign recommendation to combine the Southbank Shuttle with Route #12 in Bellevue/Dayton. Ms. Douthat stated that the recommendation is on hold until the next generation of Shuttle vehicles due to mobility/accessibility issues with the current Shuttle fleet.

General Manager’s Report

Mr. Aiello stated that the new Fiscal Year is up and running smoothly. All financial systems were prepared for the new budget, reporting structures, etc. Alex and his team should be commended for their hard work in these annual efforts.

The Mobility Manager position has been posted. Once identified, this person will lead the project to explore On Demand Transportation in Northern Kentucky.

The Team TANK Council held an employee-sponsored picnic at Pioneer Park. There was great food and music. It was a great event for building community among coworkers at TANK.

The Amalgamated Transit Union, Local 628, recently held elections for their leadership positions. Long-time Local President, John Boland, retired from his position (returning to the bus operator ranks) and a new President, Derwin Carter, was elected by his peers to lead the



bargaining unit. The new ATU leadership team met with the TANK management team to kick off our working relationship.

Over the last few months, TANK has been able to provide some additional services to the community as we did before the pandemic. These are often one-day events for local non-profit or governmental entities where TANK provides transportation support (e.g. Kentucky Symphony Orchestra, State Legislative Visits, etc.).

Ms. Douthat discussed the upcoming BLINK light and art festival and that it will return to downtown Cincinnati/NKY this fall. Initial planning for the event has begun. TANK will again provide transportation support for the Northern Kentucky river cities. We are reviewing our notes from 2019 to see what can be improved upon. We will most likely be requesting NKU to work with TANK on a park-and-ride service to the event.

Also, in a recent BLINK meeting, Cincinnati Metro indicated that they will most likely provide free bus service on their regular routes as well as additional BLINK routes during the four days of the event. She thought that TANK may want to consider matching the approach so that communication about transit will be consistent throughout the region. She wanted to make sure that the Board did not have any concerns with that direction, if taken.

No major concerns with this approach were raised by the Board.

OLD BUSINESS:

None.

NEW BUSINESS:

Mr. Kuehne reminded the group that the 50th Anniversary events will be coming in September.

GENERAL COUNSEL’S REPORT:

Mr. Duncan stated that he did not have any report for the audience but would like to go into executive session.

CLOSED EXECUTIVE SESSION pursuant to KRS 61.810(1)(c) to discuss pending litigation and KRS 61.810(1)(f) personnel matters.

Motion to enter executive session.

- Motion: Jim Parsons
- Second: Brian Ellerman
- Discussion: None
- Action: **Motion Passed**, Unanimously



Motion to exit executive session.

Motion: Tim Donoghue
Second: Ed Kuehne
Discussion: None
Action: **Motion Passed**, Unanimously

After exiting the executive session, Mr. Gunther noted that the TANK Board has accepted Mr. Aiello’s resignation as General Manager. Mr. Aiello’s last day at TANK will be on or about September 9th.

Motion to appoint Gina Douthat as Interim General Manager.

Motion: Gina Rittinger
Second: Laura Thompson
Discussion: None
Action: **Motion Passed**, Unanimously

ADJOURN:

Motion to adjourn the meeting.

Motion: Tim Donoghue
Second: Brian Ellerman
Discussion: None
Action: **Motion Passed**, Unanimously, 6:25 p.m.