



TANK Board of Directors Meeting

October 12, 2022

Call to Order: 5:30 p.m.

3375 Madison Pk., Ft. Wright, KY

CALL TO ORDER AND PLEDGE:

Mr. Guenther called the meeting to order and asked all to stand for the Pledge of Allegiance.

ATTENDANCE, Board Members:

- Scott Guenther, Chair
- Brian Ellerman
- Kimberly Rossetti
- Missy Miles
- Ed Kuehne
- Laura Thompson
- Bill Voelker
- Gina Rittinger
- Jim Parsons

ATTENDANCE, Staff/Other:

- Mike Duncan, Legal Counsel
- Gina Douthat, Deputy General Manager
- Sean O’Leary, Director of Operations
- Alex Fuchs, Director of Finance
- Bill Hock, Director of Maintenance
- Staff

WELCOME NEW BOARD MEMBER:

Missy Miles is the new Board Member representing Kenton County. Ms. Miles works at St. Elizabeth Hospital.

AUDIENCE RECOGNITION:

None.

APPROVAL OF MINUTES:

Motion to approve the September 14, 2022, Board Minutes.

Motion: Ed Kuehne

Second: Bill Voelker

Discussion: None

Action: **Motion Passed**, unanimously.

REPORTS:

FINANCE COMMITTEE

August FY 2022 Financial Statements

Mr. Parsons reported that this is the second month of the new fiscal year and recent trends continue – ridership is steadily increasing, revenues are up and expenses are under budget. Southbank Shuttle resumed operation about 2/3 of the way through the month, so we are looking forward to seeing that ridership impact. Noted was the fact that when fuel future contracts started to trend downward, we were able to lock in some contracts for the second half of the fiscal year at a number well below budget.

RAMP 2023 VEHICLE ORDER

Motion to issue a purchase order for 6 new paratransit vehicles at a cost of \$104,355 per unit plus a three percent (3%) contingency for vehicle technology equipment and final design for a total of \$644,913.

Motion: Jim Parsons

Second: Laura Thompson

Discussion: None

Action: **Motion Passed**, unanimously.

Gillig 2023 ORDER – INFLATIONARY INCREASE TO CONTRACT PRICE

Mr. Parsons reviewed the Finance committee discussion related to the Gillig order for five transit buses to be delivered in early 2023. Due to inflationary pressures on the transit supply base, Gillig has requested a 7.4% increase to the price for this order. Mr. Parsons outlined the committee discussion related to the contract and the TANK obligation to comply with this request. The committee came to the conclusion that, although we aren't pleased that Gillig came to us with an increase to an already agreed upon contract price and we have no obligation to comply with their request, in the time we're living in, it's not surprising that costs are increasing. Companies are asking customers to take on more of those increases and we believe it is fair to do so in this case – particularly in acknowledgement of the long-term relationship with this vendor. These buses are funded through a federal/capital grant.

Motion to approve the Gillig request to increase the current purchase order contract with Gillig LLC, for five (5) diesel buses for the amount of \$179,109. The new purchase order total will be \$2,606,927.

Motion: Jim Parsons

Second: Gina Rittinger

Discussion: None

Action: **Motion Passed**, unanimously.

Gillig 2024 BUS PURCHASE

Motion to approve our request to issue a purchase order to Gillig LLC, for the purchase of six (6) forty foot low-floor Hybrid Electric transit buses at a cost of \$886,278 per unit plus a three percent (3%) contingency for vehicle technology equipment and final design for a total of \$5,477,198.

Motion: Jim Parsons

Second: Kimberly Rossetti

Discussion: None

Action: **Motion Passed**, unanimously.

SIGNATORY RESOLUTION FOR FTA

Mr. Fuchs described the annual process of reaffirming the authority of the GM to make purchases using TANK federal funds. *Motion to approve Resolution 2023.01.*

Motion: Ed Kuehne

Second: Jim Parsons

Discussion: None

Action: **Motion Passed**, unanimously.

PLANNING AND MARKETING COMMITTEE

Mr. Kuehne introduced Nic Wilkinson, TANK Mobility Manager.

Ms. Douthat gave a summary of the service that TANK will provide for BLINK, on October 13-16 from NKU.

50th Anniversary celebration went exceptionally well – we had an event for our stakeholders, an event for employees and an event for the general public. Each event was well-attended and went off without a hitch.

OPERATIONS COMMITTEE

The Operations committee did not meet. The preventable accident report is in the packet.

GENERAL MANAGER REPORT

Ms. Douthat thanked TANK staff for their assistance as management has transitioned over the last couple of months.

Alex reported that the Financing structure for the upcoming Gillig bus purchase (Spring 2023) will differ considerably from that of previous years. The primary funding source for the buses is from the Volkswagen Clean Air Act Civil settlement, as awarded thru an executed KYTC contract. KYTC's requirements for reimbursement are such that TANK must have the cash on-hand to pay Gillig. TANK is building a cash reserve, i.e. forgoing investment, in preparation for this event. Once reimbursement is received, TANK will reinvest the cash per established practice/policy.

OLD BUSINESS

APPOINTMENT TO PENSION COMMITTEE

Laura Thompson was nominated to serve as the Authority appointment to the TANK Pension Committee. There were no other nominations. *Motion to appoint Laura Thompson to the Pension Committee for a three year appointment.*

Motion: Brian Ellerman

Second: Bill Voelker

Discussion: None

Action: **Motion Passed**, unanimously.

ELECTION OF VICE CHAIR

Jim Parsons was nominated to serve as Vice-Chair of the Board of Directors. There were no other nominations. The elected member will replace Mr. Donoghue as Vice-Chair. *Motion to elect Jim Parsons to serve as Vice-Chair of the TANK Board.*

Motion: Bill Voelker

Second: Laura Thompson

Discussion: None

Action: **Motion Passed**, unanimously.



NEW BUSINESS:

Bill Voelker will serve as Chair of the Operations Committee, replacing Mr. Donoghue.

GENERAL COUNSEL’s REPORT:

Mr. Duncan has a report to give in closed session related to pending litigation.

CLOSED SESSION:

Motion to enter into closed executive session pursuant to KRS 61.810(1)(c) to discuss pending litigation.

Motion: Ed Kuehne

Second: Bill Voelker

Discussion: None

Action: **Motion Passed**, unanimously

Followed motion to enter closed executive session pursuant to KRS 61.810(1)(f) to discuss issues related to appointment of personnel.

Motion: Kimberly Rossetti

Second: Missy Miles

Discussion: None

Action: **Motion Passed**, unanimously

Motion to exit executive session.

Motion: Jim Parsons

Second: Kimberly Voelker

Discussion: None

Action: **Motion Passed**, unanimously

ADJOURN:

Motion to adjourn the meeting.

Motion: Brian Ellerman

Second: Ed Kuehne

Discussion: None

Action: **Motion Passed**, unanimously, 6:20 p.m.

- All action items/motions in red.