TANK Board of Directors Meeting

July 12, 2023
Call to Order: 5:30 p.m.

CALL TO ORDER AND PLEDGE:

Mr. Guenther called the meeting to order and asked all to stand for the Pledge of Allegiance.

IN ATTENDANCE, Board Members:

	Scott Guenther	Jim Parsons
Gina Rittinger	Ed Kuehne	
Bill Voelker	Missy Miles	Laura Thompson

IN ATTENDANCE, Staff/Other:
- Gina Douthat, General Manager
- Mike Duncan, Legal Counsel
- Sean O'Leary, Deputy General Manager
- Bill Hock, Director of Maintenance
- Alex Fuchs, Director of Finance
- Renae Agramonte-Turner Director of HR/Admin
- Gary McCulley, Assistant Director of Operations
- Nic Wilkinson, Manager of Special Projects
- Lyndi Whiteker, Performance Analyst
- Theresa Lustik, Manager of Safety and Training
- Tim McCulley, Manager of Transit Operations
- Cassandra Burke, Manager of Scheduling
- Natalia Gardner, Human Resources Generalist

AUDIENCE RECOGNITION:

APPROVAL OF MINUTES:
Motion to approve the June 14, 2023 Board Minutes.
Motion: Bill Voelker
Second: Ed Kuehne
Discussion: None
Action: **Motion Passed**, unanimously.

REPORTS:

FINANCE COMMITTEE:
The Finance Committee did not meet.

May FY 2023 Financial Statements

Financial reports/statements have been submitted as of May 31, 2023. The numbers reflect ridership continuing to be up over past years. The operating expenses were down for the month by $130,210. But we are running over budget year to date about $376,957 primarily because of the hiring incentive programs that we've implemented over the last year.

Administrative Employee Compensation FY24
Ms. Douthat reviewed the FY24 administrative compensation memo included in the packet.
Each year, the board approves the compensation merit matrix for administrative employees as well as the job grades/pay ranges.
Staff used a compensation consultant to conduct a full review of the administrative positions, rewriting job descriptions, reviewing position pay bands within market.
Several questions related to the compensation study, evaluation process for employees and compensation variances year over year were discussed.
Due to no committee meeting being held, the board requested that this item be moved for further review by the Finance committee in August. Staff will provide a full presentation at that time.

Mr. Parsons announced that this will be his last meeting serving on the TANK Board of Directors. Chairman Guenther acknowledged the Board of Directors' appreciation to Mr. Parsons for his service to the TANK Board and Finance committee.

PLANNING AND MARKETING COMMITTEE:
- No Report

OPERATIONS COMMITTEE:
- No Report

GENERAL MANAGER REPORT:
TANK provided service to the Taylor Swift concerts. We provided over 13,000 rides to and from over two nights.
CAD/AVL project kick-off has occurred.

OLD BUSINESS: None

NEW BUSINESS:

GENERAL COUNSEL:
Board Elections
Mr. Duncan walked the Board through the election of officers. Pursuant to TANK's by-laws, it is time for officer elections. A Chair from Boone County and Vice-Chair from Campbell County should be elected for a one-year term.

Motion to Nominate Laura Thompson, Boone County, to the position of Chair of the Board.
Motion: Jim Parsons
Second: Ed Kuehne
Discussion: None

Action: Motion Passed, unanimously

Motion to Nominate Gina Rittinger, Campbell County, to the position of Vice-Chair of the Board.
Motion: Bill Voelker
Second: Laura Thompson
Discussion: None
Action: Motion Passed, unanimously

Mr. Voelker spoke on behalf of the Board of Directors to thank Mr. Guenther for the exceptional job he has done as Chair over the last couple of years. He also wished Mr. Parsons well as he leaves the Board.

ADJOURN:

Motion to adjourn the meeting at 6 p.m..

Motion: Bill Voelker
Second: Laura Thompson
Discussion: None
Action: **Motion Passed**, Unanimously