



MINUTES

TANK Board of Directors Meeting

January 10, 2024
Call to Order: 5:30 p.m.

CALL TO ORDER AND PLEDGE:

Ms. Rittinger called the meeting to order and asked all to stand for the Pledge of Allegiance.

IN ATTENDANCE, Board Members:

Brian Ellerman		Eric Hall
Gina Rittinger	Ed Kuehne	Kimberly Rossetti
Bill Voelker	Missy Miles	

IN ATTENDANCE, Staff/Other:

- Gina Douthat, General Manager
- Bill Hock, Director of Maintenance
- Alex Fuchs, Director of Finance
- Renae Turner, Director of Admin/HR
- Gary McCulley, Assistant Dir.-Oper
- Nic Wilkinson, Manager of Spec. Projects
- Kail Clifton, Manager of Special Services
- Lyndi Whiteker, Performance Analyst
- Theresa Lustik, Mgr. -Safety & Training

AUDIENCE RECOGNITION:

Catherine Salzman introduced herself to the Board. She expressed thanks for the time and attention that Board members are putting into preparing for the February Board retreat.

APPROVAL OF MINUTES:

Motion to approve the December 13, 2023 Board Minutes.

Motion: Ed Kuehne

Second: Eric Hall

Discussion: None

Action: **Motion Passed**, unanimously.

REPORTS:

FINANCE COMMITTEE:

The Finance committee met on January 2 via Zoom.

In attendance: Brian Ellerman and Laura Thompson

November FY 2024 Financial Statements

Mr. Ellerman reported that the finance committee received a staff report on the financial statements, which are in the packet.

The committee then moved on to address two action items.

In-Ground Bus Lifts- The committee voted to approve the purchase of ten heavy duty in-ground bus lifts. These are the lifts needed to do repairs in the maintenance facility, replacing hoists that are 43+ years old and original to the facility. They are a safety-sensitive item used daily. The hoists will be built as ordered and installed in pairs and phased.

Motion to approve the purchase of ten in-ground bus hoists from Choice Equipment at a contract amount of \$2,208,940.00.

Motion: Kimberly Rossetti

Second: Bill Voelker

Discussion: None

Action: **Motion Passed**, unanimously.

In-Ground Bus Lifts- The committee voted to approve the purchase of four non-revenue support vehicles. The vehicles purchased will be base model 2023 Ford Explorers, replacing 2014-2016 supervisor vehicles, using state contract pricing.

Motion to approve the purchase of four non-revenue support vehicles from Paul Miller Ford at a contract amount of \$153,784.

Motion: Ed Kuehne

Second: Missy Miles

Discussion: None

Action: **Motion Passed**, unanimously.

PLANNING AND MARKETING COMMITTEE:

The Planning and Marketing committee met on January 2. Ms. Douthat reported that microtransit public meetings will be held in February. We will hold one meeting in each county. We are seeking feedback on the interest of such a service in each community and to educate attendees on the concept of microtransit.

OPERATIONS COMMITTEE:

The committee met on January 3. Mr. Voelker reviewed the December safety and preventable collision report. In December, there were 6.1 preventable accidents (with a goal of 9.1 accidents), making a total of 101.3 preventable accidents/400,000 miles for the year. Total accidents in 2023 totaled 98 vs 82 in 2022. The safety committee and the safety manager are looking at new measures we can take to address this increase.

GENERAL MANAGER REPORT:

Ms. Douthat reminded the Board of a few items:

Sean O'Leary's last day as Director of Operations was last week. We are actively recruiting for this role. We have hired a new Transit Planner who will be with us full-time starting in May. Reminder of the Board Retreat on 2/14 & 2/15 and of the empathy mission to be completed prior to that retreat.

OLD BUSINESS: None.

NEW BUSINESS: None.

GENERAL COUNSEL:

No report.

ADJOURN:

Motion to adjourn the meeting at 5:55 p.m.

Motion: Ed Kuehne

Second: Eric Hall

Discussion: None

Action: **Motion Passed**, Unanimously