



TANK Board Meeting

May 8, 2024

Call to Order: 5:30 p.m.

CALL TO ORDER AND PLEDGE:

Ms. Thompson called the meeting to order and asked all to stand for the Pledge of Allegiance.

IN ATTENDANCE, Board Members:

Brian Ellerman	Ed Kuehne	Eric Hall
Lisa Cooper	Scott Guenther	Laura Thompson
Gina Rittinger	Missy Miles	Kimberly Rossetti

IN ATTENDANCE, Staff/Other:

- Gina Douthat, General Manager
- Alex Fuchs, Director of Finance
- Renae Turner, Director of Admin/HR
- William Hock, Director of Maintenance
- Gary McCulley, Asst. Director of Operations
- John Young, Director of Operations
- Kail Clifton, Manager of Special Services
- Cassandra Burke, Manager of Scheduling
- Nic Wilkinson, Project Manager
- Tim McCulley, Manager of Transit Ops
- Lyndi Whiteker, Procurement Specialist

AUDIENCE RECOGNITION:

None.

APPROVAL OF MINUTES:

ACTION ITEM:

Motion to approve the April 10, 2024 Board Minutes.

Motion: Ed Kuehne

Second: Eric Hall

Discussion: None

Action: **Motion Passed**, unanimously.

FINANCE COMMITTEE

March Financial Statements

Mr. Fuchs provided a brief overview of the March FY24 financial statements.

Ridership: Fixed route ridership was higher by about 2% from the previous year. Revenues for March were down \$25,400 less than budgeted; however, we operated \$197,948 under budget for the month, and year-to-date, we are operating under budget by \$989,902.

Renovation of Administrative Building:

ACTION ITEM:

Motion to approve the next phase of the Administrative Renovation project. The Board approves the award of a contract with Mark Spaulding Construction Co for a fixed price contract not to exceed \$2,027,735.

Motion: Eric Hall

Second: Gina Rittinger

Discussion: None

Action: **Motion Passed**, unanimously.

PENSION COMMITTEE:

Ms. Thompson provided the minutes from the April Pension Committee meeting.

OPERATIONS COMMITTEE:

Ms. Miles provided a summary of the preventable accident report for April 2024.

RECOGNITION

Ms. Thompson invited former TANK Board Member William Voelker to be recognized for his service to the community as a TANK Board Member for 15 years. She acknowledged Mr. Voelker's significant impact to the community in this leadership role.

Mr. Voelker expressed his care for TANK, the work done by staff and employees and the Board in carrying out the important mission of the organization.

GM Report:

ACTION ITEM:

Computer Equipment Disposal- TANK has some end-of-life computer equipment to dispose of. The equipment consists of defective/broken computers, monitors and related equipment.

Motion to approve the disposal of defective/broken computers, monitors and related equipment. 4BIS will assist with recycling.

Motion: Scott Guenther

Second: Laura Thompson

Discussion: None

ADJOURN:

Motion to adjourn the meeting at 6:00 p.m.

Motion: Ed Kuehne

Second: Eric Hall

Discussion: None

Action: **Motion Passed**, Unanimously