



TANK Combined Committee Meeting

June 4, 2024

Call to Order: 9:00 a.m.

IN ATTENDANCE, Board Members:

Brian Ellerman	Ed Kuehne	Eric Hall
Lisa Cooper	Scott Guenther	Laura Thompson

IN ATTENDANCE, Staff/Other:

- Gina Douthat, General Manager
- Alex Fuchs, Director of Finance
- William Hock, Director of Maintenance
- Olivia Tussey, Senior Planner
- Gary McCulley, Asst. Director of Operations
- Jenny Kammes, Marketing Manager
- John Young, Director of Operations
- Lyndi Whiteker, Procurement Specialist

PLANNING AND MARKETING COMMITTEE

Account Based Ticketing Technology:

TANK launched the mobile ticketing app in partnership with Metro in 2019 and installed validators in 2021. Mobile ticketing has been a large joint project, competitively procured and managed through a contract with NEORide. Masabi is the vendor – a technology and ticketing back-end provider.

The next phase of mobile ticketing for TANK involves two things:

- an account-based ticketing system, where we would be able to introduce smart card technology and allow customers to have an account where they could utilize mobile app technology, even if they were unbanked.
- fare capping- a technology that allows customers to earn a pass as they pay individual fares - pay as you go.

The backend deployment and programming for the upgrade to Masabi Account-based ticketing is described in the purchase memo.

For ACTION:

Staff seeks a motion to approve the next phase of the mobile ticketing project, allowing the General Manager or designee to add account-based ticketing technology, powered by the current mobile ticket vendor Masabi, at a fixed price not to exceed \$32,792.04.

OPERATIONS COMMITTEE:

Ms. Douthat presented the service characteristics for the new TANK Microtransit pilot service. TANK Plus is targeted to begin in August, serving a zone covering a portion of Campbell County. The hours of service will be 9a-5p seven days a week. Vehicles used initially are older RAMP vehicles that have been taken out of that service, but are still able to function in a less-demanding environment. While the service characteristics, zone, hours, boundaries, etc. may be fluid as we learn, establishing a fare for the service requires Board approval.

Staff has recommended a dual fare option:
\$5.00 for any trip to be completed within the zone

\$2.50 for any trip scheduled to start or end at an established fixed route transfer point.

For ACTION:

Staff seeks a motion to approve the fare for TANK Plus Microtransit service. A fare of \$5.00 per trip within the zone and \$2.50 for a trip that starts or ends at an established fixed route transfer point has been recommended by staff for Board approval.

Mr. Hock gave an update on the construction/installation of in-ground lifts. The lifts themselves have been approved for purchase by the Board. The next step was to procure the construction services to have the lifts installed. When we purchased the lifts, we anticipated that cost would be in the \$50,000 to \$70,000 range. We advertised for bids to have two lifts installed. That came back at \$250,000 apiece. Subsequently, we halted that procurement to do additional review, and found that we significantly underestimated associated costs for the work to be done. We are now back out for bid to have three lifts installed, after some consultation with the vendor and engineer. We are anticipating a cost of about \$200,000 per lift. We anticipate coming back in July to award that contract.

FOR ACTION:

Vehicle, Equipment, and Furniture Disposal- TANK has some end-of-life supervisory vehicles and furniture to dispose of. All the items have well exceeded their useful life, are fully depreciated and will be auctioned when possible. Anything not able to or appropriate for auction will be disposed of. ***The committee seeks a motion to approve the auction/sale/disposal of end of life supervisor vehicles, furniture and equipment.***

FINANCE COMMITTEE

April Financial Statements

Mr. Fuchs indicated that he would send the financial statements out this week for review.

Mr. Fuchs also indicated that he expects the completed audit will be available, published and ready for presentation to the Board at the June board meeting.

Final Budget and Contract Negotiations

Final Budget approvals in Boone and Kenton County will not take place until after our June 12 board meeting. Discussion was held re: moving the meeting back to a later date to have full approvals before the TANK Board approves final budget. This allows time for the ATU to hold a contract vote prior to the final Board meeting of FY24 as well. Both of these items will be action items at the rescheduled June board meeting.

ADJOURN: Meeting was adjourned at 9:35 a.m.