



MINUTES

TANK Board Meeting

November 13, 2024

Call to Order: 5:30 p.m.

CALL TO ORDER AND PLEDGE:

Ms. Rittinger called the meeting to order and asked all to stand for the Pledge of Allegiance.

IN ATTENDANCE, Board Members:

Brian Ellerman	Ed Kuehne	Eric Hall
Lisa Cooper	Scott Guenther	
Gina Rittinger	Missy Miles	Laura Thompson

IN ATTENDANCE, Staff/Other:

- Michael Duncan, Board Attorney
- Gina Douthat, General Manager
- William Hock, Director of Maintenance
- John Young, Director of Operations
- Sutton Rowley, Manager of Financial Planning and Analysis
- Gary McCulley, Asst. Director of Operations
- Kail Clifton, Manager Special Services
- Olivia Tussey, Transit Planner
- Nic Wilkinson, Project Manager

AUDIENCE RECOGNITION:

None.

APPROVAL OF MINUTES:

ACTION ITEM:

Motion to approve the Board Meeting Minutes for October 9.

Motion: Ed Kuehne

Second: Eric Hall

Discussion: None

Action: **Motion Passed** unanimously.

Reporting:

FINANCE COMMITTEE

September Financial Statements

Mr. Rowley provided a summary of the September financial statements.

ACTION ITEM:

Motion to approve the FTA Signatory Resolution 2025.02, providing the General Manager Signatory Authority to apply for, submit and certify annual grants, certifications and agreements with the FTA on behalf of TANK..

Motion: Lisa Cooper

Second: Scott Guenther

Discussion: None

Action: **Motion Passed** unanimously.

PENSION COMMITTEE

Ms. Douthat provided an update on the Pension Committee meeting from 10/31. The committee is finalizing the 2023 pension audit and is beginning work with the actuary to investigate options for the future of the TANK pension.

PLANNING AND MARKETING COMMITTEE

Fare Increase and Service Reduction

Ms. Olivia Tussey presented on the public involvement process for a fare increase and service reduction. Olivia outlined the proposed fare increases and route removals. The fare increase we sought public input on would raise the cash fare to \$2 for all fixed route services.

Routes 17x, 22x, 32x, 61, and 62 are proposed for removal. Routes 1 and 25 will be unlinked, and St. Elizabeth in Covington will be added to route 5.

Public comments were collected through various channels, with 152 comments received, including 11 with neutral or positive feedback on the changes.

Concerns about the 42x route were noted, particularly its on-time performance and over-crowding.

Final Recommendations and Board Action

- Olivia presents the final recommendations, including adding more trips to the 42x during rush hours and unlinking routes 1 and 25.
- Gina Douthat explained the modest impact of the fare increase on the budget and the reduction in service hours we might expect moving forward.

ACTION ITEM:

Motion to approve a fare increase, effective in spring 2025. The new cash fare will be \$2.00 per ride, the reduced fare will be \$1.00, and Southbank Shuttle will increase to \$2.00. Day passes, and monthly passes will increase to account for this increase.

Motion: Eric Hall

Second: Scott Guenther

Discussion: None

Action: **Motion Passed** unanimously.

ACTION ITEM:

Motion to approve a service reduction, as presented, with adding trips on the 42X to accommodate concerns raised through the public involvement process.

Motion: Eric Hall

Second: Missy Miles

Discussion: None

Action: **Motion Passed** unanimously.

OPERATIONS COMMITTEE

Mr. Clifton updated the Board on the TANK Plus on-demand service, including ridership trends and top destinations. In its first three months, the service has seen 209 trips and 62 unique riders. The top reasons for travel are shopping, errands, and medical appointments. The top destinations are Newport Kroger and NKU. The service runs from 9 a.m. to 5 p.m., seven days a week, and we will continue to explore marketing strategies and potential expansion.

OLD BUSINESS:

None.

NEW BUSINESS:

None.

GENERAL COUNSEL:

Mr. Duncan did not have anything new to report.

ADJOURN:

Motion to adjourn the meeting at 6:10 p.m.

Motion: Ed Kuehne

Second: Laura Thompson

Discussion: None

Action: **Motion Passed**, Unanimously