



# MINUTES

## TANK Board Meeting

September 10, 2025

Call to Order: 5:30 p.m.

### CALL TO ORDER:

Ms. Rittinger called the meeting to order.

Roll call was captured by Gina Douthat; a quorum was confirmed.

### IN ATTENDANCE, Board Members:

	Ed Kuehne	Eric Hall
Brian Ellerman	Scott Guenther	
Gina Rittinger	Missy Miles	Laura Thompson

### IN ATTENDANCE, Staff/Other:

- Michael Duncan, Board Attorney
- Gina Douthat, General Manager
- William Hock, Director of Maintenance
- John Young, Director of Operations
- Renae Agramonte-Turner, Director of HR
- Gary McCulley, Asst. Director of Operations
- Kail Clifton, Mgr. of Special Services
- Olivia Tussey, Planning Manager
- Sutton Rowley, FP&A Manager
- Lyndi Whiteker, Procurement
- Deb Sharke, HR Generalist
- Jenny Kammes, Marketing Manager
- Ciara Powell, HR Generalist

The meeting began with the Pledge of Allegiance.

### AUDIENCE RECOGNITION:

- Hunter Kerzee
  - Mr. Kerzee stated that he hopes that the planning process will be bold and will consider some service growth options. He reminded us that the county comprehensive plans include bus ridership growth and investment. He stated that he would like to make sure TANK is not precluding infrastructure projects and larger transit investment projects, such as bus rapid transit. Gina Douthat explained that the planning study will balance the needs of the riders, the real budgetary constraints and projections, and will attempt to understand the demand and need for transit service in our counties.

### APPROVAL OF MINUTES:

#### **ACTION ITEM:**

***Motion to approve the Board Meeting Minutes for August 13, 2025.***

Motion: Ed Kuehne  
Second: Eric Hall  
Discussion: None  
Action: **Motion Passed** unanimously.

**Thomas Wittmann, Nelson Nygaard** provided an update on the Transit Development Plan process. Thomas focused on outlining the project goals, work to date by the project team, and a review of our existing conditions and services. We will be moving into a round of public engagement in October where we will share some alternatives for providing service to the community that are affordable and match community values.

### **July Financial Statements**

The July finance statement is included in the packet. This represents the first month in the new fiscal year financial statement.

#### ***ACTION ITEM:***

***Vehicle Contract Award: Motion to authorize purchase of three paratransit buses from Transportation Equipment Sales Corporation for ADA accessible paratransit and on-demand vehicles at a price not to exceed \$697,249.23.***

Motion: Scott Guenther  
Second: Lisa Cooper  
Discussion: None  
Action: **Motion Passed** unanimously.

#### ***ACTION ITEM:***

***Advertising Revenue Contract: - Motion to authorize a five-year contract (with one 3-year option) with Adspose for advertising sales/revenue***

Motion: Ed Kuehne  
Second: Eric Hall  
Discussion: none  
Action: **Motion Passed** unanimously.

### **General Manager report was provided by Gina Douthat:**

The month has been spent doing a lot of prep work for the Transit Development Study. We hosted our first round of stakeholder meetings, so thank you all for participating in those.

TANK is working with NKADD on a regional mobility effort which will focus within the 8-county ADD region. That effort is examining how the community provides door-to-door, non-fixed-route, and paratransit services. There are quite a few providers that all have varying missions, funding models, and software platforms, rates charged, and rules. This can make navigating the world of transportation confusing for the end user. By bringing everyone together, we're starting down a path to break down some of those barriers.

TANK is also participating in the Kenton County Age Well initiative, which focuses on creating a network of available services for seniors and identifying gaps or challenges that prevent Kenton County's aging residents from remaining in their homes. We are hosting the Transportation workshop in early November.

We have recently signed an MOU with Amazon to provide some additional services for their Prime Air facility – Amazon will fund some services that are needed outside of our normal operating hours to meet their new shift times.

**OLD BUSINESS:**

None.

**NEW BUSINESS:**

None

**ATTORNEY REPORT:**

None.

**ADJOURN:**

***ACTION ITEM: Motion to adjourn the meeting at 6:12 p.m.***

Motion: Ed Kuehne

Second: Scott Guenther

Discussion: none

Action: **Motion Passed** unanimously.