



**MINUTES
TANK Board Meeting
January 14, 2026**

Call to Order: 5:30 p.m.

CALL TO ORDER

The meeting was called to order at 5:30 p.m. by the Chair, Ms. Rittinger. The Pledge of Allegiance was recited.

ROLL CALL

Roll call was captured by Gina Douthat, General Manager. It was noted that the Board was one member short of a quorum; therefore, no formal actions or approvals could be taken during the meeting.

IN ATTENDANCE, Board Members:

Boone County	Kenton County	Campbell County
	Scott Guenther	Gina Rittinger
Laura Thompson	Missy Miles	

IN ATTENDANCE, Staff/Other:

• Mike Duncan – Attorney
• Gina Douthat – General Manager
• John Young – Director of Operations
• Kail Clifton – Manager of Special Services
• Nic Wilkinson – Project Manager
• Lyndi Whiteker – Procurement Analyst
• Jacob Morris – Manager of Accounting
• Sutton Rowley – FP&A Manager
• Gary McCulley – Assistant Director of Operations
• Debbie Sharke – HR Generalist
• Renae Agramonte-Turner – Director of HR
• Olivia Tussey – Transit Planner

The meeting began with the Pledge of Allegiance.

AUDIENCE RECOGNITION

There were no members of the audience requesting recognition.

APPROVAL OF MINUTES

Approval of November 12, 2025, Board Meeting Minutes was postponed due to lack of quorum and will be considered at a future meeting.

FINANCIAL COMMITTEE REPORT

Sutton Rowley, FP&A Manager, presented the November FY26 financial statements. TANK operated approximately \$530,000 under budget, primarily due to lower labor and employee medical expenses. Ridership was down 7.3% year-over-year, and passenger revenue was approximately \$2,000 below budget. No questions were raised.

OPERATIONS & SAFETY COMMITTEE REPORT

Operational statistics were provided in the board packet. John Young, Director of Operations, highlighted that accidents were down by 25 compared to Fiscal Year 2024.

SPECIAL SERVICES PRESENTATION

Kail Clifton, Manager of Special Services, presented a year-in-review update covering TANK Plus, RAMP (ADA Paratransit), performance metrics, and upcoming technology improvements scheduled for early March 2026.

GENERAL MANAGER'S REPORT

Gina Douthat reviewed the 2026 board meeting schedule, the launch of the Licking River Link service, recent marketing and outreach efforts including Stuff the Bus, and implementation of Phase One of the new HRIS system.

ATTORNEY REPORT

Board counsel confirmed compliance with the Kentucky Open Meetings Act and Open Records Act, noting that all required Attorney General Acknowledgement Forms have been submitted and accepted.

OLD BUSINESS

None.

NEW BUSINESS

None.

ADJOURN

The meeting was adjourned.