



MINUTES
TANK Board Meeting
November 12, 2025
Call to Order: 5:30 p.m.

CALL TO ORDER:

Mr. Kuehne, Vic Chair, called the meeting to order.

Roll call was captured by Gina Douthat; a quorum was confirmed.

IN ATTENDANCE, Board Members:

Campbell County	Kenton County	Boone County
Lisa Cooper	Ed Kuehne	Eric Hall
Brian Ellerman	Scott Guenther	Laura Thompson
	Missy Miles	

IN ATTENDANCE, Staff/Other:

Name	Title
Michael Duncan	Board Attorney
Gina Douthat	General Manager
John Young	Director of Operations
William Hock	Director of Maintenance
Gary McCulley	Assistant Director of Operations
Kail Clifton	Manager of Special Services
Nic Wilkinson	Project Manager
Lyndi Whiteker	Procurement Analyst
Jacob Morris	Manager of Accounting
Jenny Kammes	Manager of Marketing
Sutton Rowley	FP&A Manager
Ciara Powell	HR Generalist
Debbie Sharke	HR Generalist
Rena Aragmonte-Turner	Director of HR
Olivia Tussey	Transit Planner

The meeting began with the Pledge of Allegiance.

TRANSIT DEVELOPMENT PLAN PRESENTATION:

- Project began in July with data analysis and public engagement.
- Public concerns centered on replacing fixed routes—especially Routes 5, 8, and 12—with TANK Plus.
- Feedback indicated TANK Plus would not meet commuter demand.
- Recommendation to retain fixed routes where possible.
- South Bank Shuttle to be replaced by extending Routes 1 and 25.
- Final decision scheduled for February.

AUDIENCE RECOGNITION:

- Gary Lynn, ATU Local 628 – Emphasized public transportation as a lifeline; expressed concerns with cuts to routes that serve people without other options; invited Board members to ride buses to see the impact of TANK routes.
- Gary Beets – Raised concerns about reliability and elimination of Southbank Shuttle.
- Pamela Mullins, East Side Neighborhood Association – Highlighted community dependence on Routes 1 and 25; requested microtransit for narrower streets.

APPROVAL OF MINUTES:

Motion to approve the Board Meeting Minutes for October 2025.

Motion: Eric Hall

Second: Scott Guenther

Discussion: None

Action: Motion Passed unanimously.

FINANCIAL COMMITTEE REPORT:

- The demand response department is experiencing scheduling and customer service issues with current paratransit scheduling software. Staff recommends to the Board that we adopt Via Transportation platform for demand response scheduling, funded by federal grants.

ACTION ITEM: Motion to approve contract with Via Transportation for on-demand scheduling software services (one year + four option years), not to exceed \$503,140.

Motion: Lisa Cooper

Second: Brian Ellerman

Discussion: None

Action: **Motion Passed Unanimously**

ACTION ITEM: Motion to approve disposal of old computers and monitors.

Motion: Brian Ellerman

Second: Eric Hall

Discussion: None

Action: **Motion Passed Unanimously**

OPERATIONS & SAFETY COMMITTEE REPORT:

- Reviewed budget impacts of Transit Development Plan.
- Focus on sustainability and transit-dependent riders.
- Positive accident trend improvements.
- Discussed Amazon 24/7 service pilot.

GENERAL MANAGER'S REPORT:

- No Report

ATTORNEY REPORT:

Board members are required to provide notice of receipt of the open records and records management information. Please sign the notice receipt and provide to the GM for the file.

OLD BUSINESS:

None.

NEW BUSINESS:

None.

ADJOURN:

ACTION ITEM: Motion to adjourn the meeting at 6:12 p.m.

Motion: Lisa Cooper

Second: Eric Hall

Discussion: None

Action: **Motion Passed unanimously.**